



Office Safety & Training Specialist Job Description

Overview

The chippers Office Safety & Training Specialist (OSTS) is an Arborist Crew Leader who has extensive Arboriculture Industry knowledge, field experience, and outstanding training skills. The OSTS must be well versed in ANSI, OSHA Standards, TCIA Tree Academy, and communicates chippers "I WILL" culture of Safety. The OSTS is responsible for training employees in proper field techniques, daily job duties, communication standards, and documents completed training in an effort to provide the very safest and most efficient environment possible for our employees, clients, and general public. The OSTS will perform significant hands on training with employees focusing on OJT style teach-able moments, utilizing skills check-offs and participate in company training events. Some travel is required to expand knowledge and skill level through attending industry specific events with a goal continually improving Chippers safety culture and our desire to be a safety leader in the green care industry.

- Work in the field with crews and new hires using teach-able moments to educate and inspire a safe work environment and culture of safety
- Investigate and report on all injuries, incidents, and near misses within assigned office
- Complete new hire training and documentation
- Ensure training records are properly maintained within assigned office
- Participate in Chippers Safety Committee meetings and other safety initiatives
- Participate in structured company training events
- Gain outside training perspective through professional development outside of Chippers

Primary Objectives

- Lead Chippers to the highest level of safety, quality, and client satisfaction
- Educate employees in proper techniques and equipment usage
- Champion "I WILL" and Chippers Core Values
- Exhibits a positive attitude regarding the company safety culture, vision and mission
- OJT (On the Job Training) centered approach with crews and new hires
- Participation in building structured company training classes

Safety and Training Specialist Requirements (must have or obtain the first 4 items below within 12 months)

- TCIA Crew Leader Qualification
- ISA Certified Arborist
- TCIA CTSP Certification
- TCIA EHAP Certification
- TCIA Aerial Rescue Certification (required)
- At least 4 TCIA Tree Care Academy Certificates of Completion from list below
 - Chainsaw Specialist
 - Ground Operations Specialist
 - Chipper Operator Specialist
 - Tree Climber Specialist

- Tree Care Specialist
- SRT Specialist
- Crane Operations Specialist
- Aerial Lift Specialist
- Compact Lift Specialist
- PHC Technician
- Excellent verbal and written communication skills
- Time management and self-initiative is
- 5 prior training events completed as lead instructor
- Ability to complete skills check off by VP of Operations

Education and Experience

- 2- or 4-year degree within Arboriculture, Horticulture, Forestry, Landscaping, Environmental Design; or equivalent field experience (1 year of equivalent experience = .5 years of degree work)
- 6 years tree climbing and arboricultural experience

Predictive Index Assessment

- Must complete a Predictive Index assessment that will be used to help determine whether a candidate has the needed behavioral traits and cognitive ability for the position

Additional Assessments

- Knowledge & Skills test encompassing safety, training, industry and compliance specific knowledge and skills
- Observed 5 minute Teaching Presentation & Assessment